



SU/2012/FIN-02/MS2012/RE-R/2094/340

Dated: 03.06.2019

CIRCULAR- 18/2019

**Subject: Payment of due Semester Fees for Session 2018-19**

This for information to students and all other concerned that even after the last date of payment of Semester Fee, some students have not paid the Current and last Semester Fees. Accordingly, it has been decided to collect the due fee once again through online mode by which all the students shall pay the fee by logon to University website [www.cus.ac.in](http://www.cus.ac.in) link to Students Corner → Online Fee Payment → Unpaid Semester Fee Old & Current Students for 2018-19. The total fee including late fine of Rs. 125/- per students per Semester will be shown after entering Roll No. as ID.

The Heads and In-charge(s) of Departments, may please communicate the students to ensure payment of due fee as per Schedule below. Students may opt to pay by Debit Card/Credit Card or Net Banking.

The online link will be activated:

- Midnight of 4<sup>th</sup> June, 2019 to midnight of 10<sup>th</sup> June, 2019 (without late fee),
- From midnight of 10<sup>th</sup> June, 2019 to midnight of 14<sup>th</sup> June, 2019 with late fee @ Rs. 25/- per day

The site will be deactivated from midnight of 14<sup>th</sup> June, 2019

If the students again fail to pay the due Semester Fee (Old and Current Students for 2018-19), the University authorities shall take strong action like withholding of Non-NET Fellowship for default M Phil/PhD students and withholding result for UG/PG students for not payment of due fees, and other.

(Debasish Pal)  
Finance Officer

Copy to:

- PS to the Vice-Chancellor
- PS to the Registrar
- PS to the Finance Officer
- Librarian
- PS to Controller of Examinations
- All Deans of Schools
- Dr. Laxuman Sharma, Dean, Students' Welfare
- Head/In-charge(s) of Departments
- Provost Office
- President, SUSA
- Mr. Arun K. Thapa, UDC (F)
- All Notice Boards
- Guard File

19. System Analyst for link in the University website.

03/6/19