

6 माइल, सामदुर, तादोंग -737102
गंगटोक, सिक्किम, भारत
फोन-03592-251212, 251415, 251656
टेलीफैक्स -251067
वेबसाइट - www.cus.ac.in



सिक्किम विश्वविद्यालय
SIKKIM UNIVERSITY

6th Mile, Samdur, Tadong -737102
Gangtok, Sikkim, India
Ph. 03592-251212, 251415, 251656
Telefax: 251067
Website: www.cus.ac.in

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

LIMITED TENDER NOTICE

NIT No.:SU/2014/REG-03/ARCOFI/1371

Date:29/11/2017

Sealed quotations are hereby invited by Sikkim University from reputed Hardware Stores/Carpenters/Contractors for Construction of Wooden Study Tables for newly leased building located at Rangeet Girls Hostel, 6th Mile Tadong, Sikkim University as per the details furnished below:

Item. No	Item Detail	Description/Specifications
1	Construction of Wooden Study Table (30 Units)	Wooden Study Tables, Top Ply Board Laminated Sun Mica, Right Side Drawers Oil Paintings Size: 3ft (l) x 2ft (b) x 2.5ft (h)

Instructions to bidders and conditions of contract:

1. Envelop should be super-scribed with Tender no. and Date. It should be addressed to:
The Registrar
Sikkim University
6th Mile, Samdur, Tadong Gangtok
East Sikkim – 737102
2. The envelopes should be submitted in person at office of the SO Administration, Sikkim University, 6th Mile.
3. The bidders should quote their rate per unit for each individual item above. Rates or amount for more than one item shall not be entertained
4. The rates quoted should be inclusive of all taxes. No additional claim above the quoted rate shall be entertained.
5. Last Date for submission of quotations is 15th Dec, 2017 upto 3:00 p.m. The date of opening of envelopes shall be decided at a later stage and shall be notified to the bidders accordingly. Bidder should mention his/her contract detail on the envelop.
6. Successful bidders should complete the work within 30 days from the date of issue of the work order.
7. The work is to be executed as per the description mentioned above.

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8. The carpenter shall work in his own workshop and assemble and fix the final product at the new leased Building located at Rangeet Girls Hostel, 6th Mile Tadong, Sikkim University at his own cost, no additional cost for transportation shall be made.
9. Full and final payment will be made only after delivery of the Wooden Study Table at the required location and award of Completion Certificate by the authority.
10. A security deposit at the rate of 5% shall be deducted from final payment to the contractor and shall be released after 12 months from the date of completion of the work. If any constructional defect occurs in the executed work during the 12 months after completion of the work, the contractor shall have to repair the damage at his own cost, failing which the security deposit shall be forfeited. The contractor is also liable for black list from future work of the University in such cases. The decision of the Tendering Authority shall be final in matter of action to be taken.
11. No interest shall be paid to the contractor by the University for any deposits held by the University as security against the work.
12. The Registrar, Sikkim University, has the power to reject any tender or all tender or extend the date of opening of tender without citing any reasons. Decision of The Registrar, Sikkim University will be final and binding to all tenderers.
13. For any further information please contact. Ph: 7602770990, email: gtlepcha@cus.ac.in

Place: Gangtok
Date: 29th November 2017

Sd/-
Registrar
Sikkim University



Annexure – I

FIRM PROFILE AND FEE DETAILS

Tender Ref. No.: SU/2014/REG-03/ARCOFI/1371

Dated: 29/11/2017

LIMITED TENDER NOTICE – SUPPLY OF WOODEN STUDY TABLE

Bidding firm reference no. :dated:.....

FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING FIRM

1. Name of Tendering Company/Firm/Agency:
2. Address of the Firm:
3. Contact No:
4. Email Address:
5. Registration Details
6. Permanent Account No:
7. Service Tax Registration Details:
8. Bank Account Details including Account Number, Bank Name, Branch Name & IFSC Code:
9. Application fee details – Name of BankDD no.
.....Date:Amount.....
10. EMD fee details – Name of Bank.....DD/FDR no.
.....Date:.....Amount.....

Note: copies of the relevant documents are to be enclosed along with this annexure.

Declaration:

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the Notice inviting the sealed quotations and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above are true.

Name:

[Official Seal]

Designation:

Signature:

Place:

Date:



Annexure II

TECHNICAL AND FINANCIAL BID

Tender Ref. No.: SU/2014/REG-03/ARCOFI/1371

Dated: 29/11/2017

LIMITED TENDER NOTICE - SUPPLY OF WOODEN STUDY TABLE

Bidding firm reference no. :dated:.....

TABLE 1 AND TABLE 2 ARE TO BE FURNISHED BY THE BIDDING FIRM FOR TECHNICAL BID

Table 1: Product Description/Specifications

Sl.No	Item Details	Quantity	Quoted product Description/Specifications
1.	Wooden Study Table	30	

Table 2: Eligibility Criteria Fulfillment

Sl.No	Item Details	Product Eligibility Criteria	Please state in (Yes/No) Whether the quoted product fulfills the product eligibility criteria.
1.	Wooden Study Table	Wooden Study Tables, Top Ply Board Laminated Sun Mica, Right Side Drawers Oil Paintings Size: 3ft (l) x 2ft (b) x 2.5ft (h)	



TABLE 3 DETAILS HAS TO BE FURNISHED BY THE BIDDING FIRM FOR FINANCIAL BID

TABLE 3: FIANACIAL FORMAT

Sl. No.	Item Description	Quantity	Rate (in Rs.)	Applicable taxes (in Rs.)	Any Other Taxes/Duties/Levies (Rs.)	Total Amount (Without Taxes) (in Rs.)	Total Amount (With Taxes) (in Rs.)
1	Wooden Study Table	30					

Declaration:

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the Notice inviting the sealed quotations and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above are true and the quoted products are in compliance to the item specifications listed above in Annexure II (Technical and Financial Bid)

Name:

[Official Seal]

Designation:

Signature:

Place:

Date: