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गंगटोक, सिक्किम, भारत  
फोन-03592-251212, 251415, 251656  
टेलीफैक्स -251067  
वेबसाइट - [www.cus.ac.in](http://www.cus.ac.in)



## सिक्किम विश्वविद्यालय SIKKIM UNIVERSITY

6<sup>th</sup> Mile, Samdur, Tadong -737102  
Gangtok, Sikkim, India  
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(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)  
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

### LIMITED TENDER NOTICE

Reference No.: SU/HORT/F-1/06-9/2019/Vol-II

Date: 17.03.2020

#### Limited Tender Notice for supply of Laboratory consumables for SERB funded Project at Department of Horticulture, Sikkim University

Sealed Quotations in prescribed format are invited from eligible and authorized agencies for the supply of following Laboratory consumables for SERB Project at Department of Horticulture, Sikkim University under the Project "Conservation and sustainable use of *Nardostachys grandiflora* DC. [Valerianaceae] an endangered medicinal plant of Sikkim Himalayas", as per the details given below:

Sl. No.	Item	Quantity	Brand	Code
1.	Aspirator Bottle with stopcock [10 liter]	01 no.	Tarson	583220
2.	Aspirator Bottle with stopcock [20 liter]	01 no.	Tarson	583230
3.	Micro Pipette [variable volume pipette] 0.5- 2 $\mu$ l	01 no.	Tarson	030000
4.	Micro Pipette [variable volume pipette] 1- 10 $\mu$ l	01 no.	Tarson	030010
5.	Micro Pipette [variable volume pipette] 2-20 $\mu$ l	01 no.	Tarson	030020
6.	Micro Pipette [variable volume pipette] 10-100 $\mu$ l	01 no.	Tarson	030030
7.	Micro Pipette [variable volume pipette] 20-200 $\mu$ l	01 no.	Tarson	030040
8.	Micro Pipette [variable volume pipette] 10 - 1000 $\mu$ l	01 no.	Tarson	030050
9.	Micro tips 0.2 - 10 $\mu$ l	01 pack	Tarson	521000
10.	Micro tips 2 -200 $\mu$ l	01 pack	Tarson	521010
11.	Micro tips 200 - 1000 $\mu$ l	0 2 pack	Tarson	521020
12.	Pippette Bulb [upto 100 ml]	01 pack	Tarson	034000
13.	Planton [7.5x7.5x10cm]	24 pack	Tarson	020080
14.	Draining Tray [400x300x100mm]	1 pack	Tarson	109000
15.	Test tube basket with cover [180x170x160mm]	1 pack	Tarson	180020
16.	Test tube basket with cover [230x230x230mm]	1 pack	Tarson	180030
17.	Test tube Stand [Tube Dia 25mm]	2 pack	Tarson	202040
18.	Test tube Stand [Tube Dia 32mm]	2 pack	Tarson	202050

19.	Sample Bag [4" x 6"]	1 pack	Tarson	553010
20.	Sample Bag [5" x 8"]	1 pack	Tarson	553020
21.	Sample Bag [6" x 13"]	1 pack	Tarson	553030
22.	Sample Bag [9" x 18"]	1 pack	Tarson	553050
23.	Autoclaveble Bag [24" x30"]	2 pack	Tarson	550025
24.	Syringe Filter [25mm]	2 pack	Tarson	521090
25.	Magnetic Stirrer Hotplate [18 x18 cm]	1 no.	Tarson	6030
26.	Round Magnetic Stirrer Bar [8 x22mm]	1 pack	Tarson	4111
27.	Conical Flask with screw cap [250ml]	1 pack	Borosil	5021021
28.	Conical Flask with screw cap [500ml]	1 pack	Borosil	5021024
29.	Conical Flask with screw cap [1L]	2 no.	Borosil	5021029
30.	Conical Flask with screw cap [2L]	2 no.	Borosil	5021030
31.	Culture tube with PP screw caps [50 ml; 25 x 50mm]	2 pack	Borosil	9900012
32.	Culture tube Amber with PP screw caps [60 ml; 25x200mm]	1 pack	Borosil	9901013

### Terms and Conditions

1. Sealed quotation should be submitted along with Covering Letter (with signed photocopies of relevant supporting documents) along with the datasheets of the products.
2. The sealed envelope should be with Reference No.: SU/HORT/F-1/06-9/2019 with the text written as "Quotation for supply Laboratory consumables for SERB Project at Department of Horticulture, Sikkim University".
3. The products quoted should be of specified make and model as described above and with clearly mentioned warranty duration.
4. An amount of ₹1000/- for Tender fees and an amount of ₹3,895/- (Three Thousand Eight Hundred Ninety-five Only) as Earnest Money Deposit (EMD) should be remitted through NEFT from any scheduled/nationalized bank favoring Sikkim University to the account details mentioned below:

**Bank account details for NEFT transaction is as follows:**

- I. Account Holder's Name: Sikkim University**
- II. Account No: 112010100231541**
- III. Account Type: Savings Account**
- IV. IFS CODE: UTIB0000112**
- V. Branch: Gangtok [SK]**
- VI. Bank Name: AXIS Bank**

5. The bidder registered with Micro and small scale enterprises (MSEs) are exempted from submitting bid security/EMD based on guide line issue by department of Micro, small and medium Enterprises. (MSME).
6. The delivery of goods would be done at the risk and cost of the supplier and all products delivered would be approved only after the examination of the same is done by the University.
7. Bid should be strictly submitted as per the format given in Annexure I, in the official letterhead of the firm. Any alteration of the bid format will result in disqualification of the quote.
8. The bidder should mandatorily provide documents supporting their credential of work having similar nature and value of product.

9. The rate should be quoted including all costs such as labour charges, materials, installation, transportation etc. No other extra charges will be entertained under any circumstances over and above the total cost quoted in the financial bid.
10. The point of delivery and installation is Department of Horticulture, Sikkim University, 6th Mile Tadong, Gangtok, Sikkim, Pin: 737102.
11. All support related to maintenance and service should be onsite during the warranty period.
12. The supplier should provide the certificate of originality at the time of delivery of the goods.
13. The items should be supplied within 30 days of receiving of the supply order failing which delay penalty will be charged @ 1% per week subject to a maximum of 10% will be charged on the total supply cost. More delay in supply may result in cancellation of order.
14. Payment will be made after successful delivery, installation and inspection of the goods.
15. All bidding documents should be sent to the University in a sealed cover by hand or registered/speed post at the below postal address on or before the **last date 06/04/2020** and should be addressed to:

**Dr Manju Rana**  
**Assistant Professor**  
**Department of Horticulture**  
**Sikkim University**  
**Samdur, Tadong**  
**Gangtok, Sikkim**  
**Pin: 737102**

16. Participating firm may contact **Dr Manju Rana, Department of Horticulture, Sikkim University at 9547557331** for any queries related to the tender.
17. Arbitration of all disputes related to the procurement, delivery and service of the goods would be in the Gangtok jurisdiction, Sikkim.
18. The Registrar, Sikkim University, has the power to reject any tender or all tender or extend the date of opening of tender without citing any reasons. Decision of The Registrar, Sikkim University will be final and binding to all tenderers.

Sd/-

Registrar

**Note: All page(s) of Annexure I, II and III have to be printed in official letter head and have to be duly signed and stamped by the authorized signatory.**

**Annexure-I**  
**COMPANY PROFILE AND FEE DETAILS**

**Supplier's Ref. No:**

**Dated.....**

**Tender Reference No.:**

**Dated:**

**FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING FIRM**

1. Name of the Firm:
2. Address of the Firm:
3. Contact no:
4. Email address:
5. Registration details:
6. Permanent Account Number:
7. G.S.T number :
8. Bank Account details including Account Number, Bank name, Branch name & IFSC code:
9. Tender fee details - Name of Bank .....NEFT  
no. .... Date: .....  
Amount.....
10. EMD fee details - Name of Bank .....NEFT  
no. .... Date: .....  
Amount.....

**Declaration:**

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the limit tender notice and I/We undertake myself/ourselves to abide by them.

I/We further, declare that all the information given above is true.

**Name:**

**Designation:**

**[Official Seal with authorized signature]**

**Place:**

**Date:**

**Annexure II  
TECHNICAL BID**

**In respect to  
Limited Tender Notice for supply of Laboratory consumables for SERB funded  
Project at Department of Horticulture, Sikkim University**

**Supplier's Ref. No..... Dated.....**

**Tender Reference No.: Dated:**

**FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING FIRM**

**Table 1: Product Make and Model**

<b>Sl. No.</b>	<b>PARTICULAR</b>	<b>Quantity</b>	<b>Quoted product Make/Model</b>
1			
2			
3			

**Table 2: Eligibility criteria fulfilment**

<b>Sl. No.</b>	<b>Product Eligibility criteria</b>	<b>Please state (Yes/No) against the product eligibility criteria for the products listed in Table 1.</b>
1		
2		
3		

**Annexure III**  
**FINANCIAL BID**

**Tender Inviting Authority:** Registrar, Sikkim University

**Name of work:** Limited Tender Notice for supply of Laboratory consumables for SERB funded Project at Department of Horticulture, Sikkim University

**Supplier's Ref. No.**..... **Dated**.....

**Tender Reference No.:** **Dated:**

**Bidder Name:** .....

**Following Details are to be furnished by the Bidding Firm:**

SI No.	ITEMS	MAKE AND MODEL	SIZE	QUANTITY	Basic Rate per items to be entered by the Bidder Rs.	TOTAL AMOUNT Rs. (without Taxes)	APPLICABLE TAXES Rs.	TOTAL AMOUNT Rs. (with Taxes)
	a	b	c	d	e	f = (d x e)	g (of f)	h = (f + g)

**Declaration:**

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the Limited-tender notice and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above is true and the Financial bid BOQ has been quoted in compliance to the item specifications listed above in Annexure II (Technical Bid).

**Name:**

**Designation:**

**[Official Seal with authorized signature]**

**Place:**

**Date:**

