

## Annexure-I

### NOTICE INVITING TENDER

Reference No.:295

Date:17/05/2018

#### **Tender Notice for beautification of area surrounding Admin building, Sikkim University.**

Bids are invited by Sikkim University from empanelled Contractors for **Beautification of area surrounding Admin building, Sikkim University** as per the terms and conditions below:

#### **Terms and Conditions**

1. The bid should be submitted in compliance to the NIT
2. Earnest Money Deposit (EMD) of **Rs. 6000.00/-** should be remitted in the form of DEMAND DRAFT of any Scheduled /Nationalized Bank favouring 'Sikkim University, payable at Gangtok. Not applicable to empanelled contractors of Sikkim University.
3. The bids shall be submitted in two cover system consisting of Technical and Financial bid.
  - 3.1 The technical documents required shall be as follows:
    - I. Annexure I (Company Profile and fee details)
    - II. Signed and sealed copy of Tender form and authorization letter for signatory person.
    - III. Company registration certificate.
    - IV. Company PAN Card & GST details.
  - 3.2 The financial documents required shall be as follows:
    - I. Financial Bid in prescribed format (Annexure-II)
4. The envelope containing the following documents addressed to Executive Engineer, Engineering cell, Kanchendzonga Management Block, Sikkim University, 6<sup>th</sup> Mile, Samdur, Tadong, Gangtok, Sikkim – 737102 should reach the University on/before .../..../2018 failing which the participation will stand cancelled:
  - I. Documents listed under 3.1 and 3.2
  - II. EMD (demand draft)

The covering envelope should be super scribed as Quotation for **"Beautification of area surrounding Admin building, Sikkim University" Tender, Ref. No. - SU/NIT/2018-19/295 Dated 17/05/2018**" All enclosed documents should be duly signed by the authorized signatory.
5. The EMD of the successfully Bidder shall be retained as security till completion of the defect liability period and shall be returned upon the written request of the successful bidder. The EMD of unsuccessful bidders shall be returned upon the written request of the bidder after the award of the work to the successful bidder.

Defects liability period shall be 6 months from the date of completion of the work.
6. The rate should be quoted including all costs such as labour charges, materials, GST, SNT, CESS & transportation etc. No other extra charges will be entertained under any circumstances over and above the total cost quoted in the financial bid.
7. No interest shall be paid by the university on any deposits held as security against the work.
8. Successful bidder should complete the work within 45 days from the issue of the work order. For delay beyond 45 days penalty @ 1% per week shall be deducted from the final bill (to be max of 10%)
9. Full & final payment shall be made only after completion of the entire work & award of completion certificate by authority concerned. No advance/part payment shall be made.
10. Construction materials should be of reputed make & quality to the satisfaction of the University authority, The work should be undertaken as per direction and in co-ordination with the Dept. of Horticulture, Sikkim University.

11. The bids have to be submitted on/before **11/06/2018**
12. Participating firm may contact Engineering cell at mobile phone: 9547116279 for any queries related to the tender.
13. Arbitration of all disputes related to the procurement, delivery and service of the goods would be done in the Gangtok jurisdiction, Sikkim.
14. The Registrar, Sikkim University, has the power to reject any tender or all tender or extend the date of opening of tender without citing any reasons. Decision of The Registrar, Sikkim University will be final and binding to all tenderers.

**Sd/-  
Registrar**

**COMPANY PROFILE AND FEE DETAILS**

**Supplier's Ref. No.....**

**Contract for beautification of area surrounding Admin building, Sikkim University.**

**No..:..... dated:.....**

**FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING FIRM**

1. Name of the Firm:
2. Address of the Firm:
3. Contact no:
4. Email address:
5. Registration details:
6. Permanent Account Number:
7. GST registration details:
8. Bank Account details including Account Number, Bank name, Branch name & IFSC code:
9. EMD fee details – Name of Bank .....DD no.  
..... Date:  
.....Amount.....

\*(Enclose original copy)

**Declaration:**

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the E-tender notice the quotations and I/We undertake myself/ourselves to abide by them.

I/We further, declare that all the information given above is true.

**Name:**

**Designation:**

**[Official Seal with authorised signature]**

**Place:**

**Date:**

**(Details of work)**

Sl.no	Particulars of work	Unit	Qty	Rate	Cost escalation @ 49.02% as per CPWD cost index	Revised Rate	Total Amount	Code no (DSR) & (Horticulture DSR )2016
1	Clearing jungle including uprooting of rank vegetation, grass, brush wood, trees and saplings of girth up to 30 cm measured at a height of 1 m above ground level and removal of rubbish up to a distance of 50 m outside the periphery of the area cleared.	Sq.m	440	7.20	3.53	10.73	4720.95	2.31
2	Repairing of drain around entrance porch by maintaining slopes, repairing cracks and concrete beads-100mmX100mmX100mm (Rain water accumulates leading to blockage of water)	Sq.m	14.025	LUMPSUM			2000.00	-
3	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge. 1:3:6 mix (For 3" PVC pipe for diversion of drain)							
		Cu.m	0.384	999.05	489.73	1488.78	571.69	15.2.1
4	Providing and fixing on wall face unplasticised Rigid PVC rain water pipes conforming to IS : ..... for thermal expansion, (i) Single socketed pipes.-75 mm diameter	Rm	15.4	148.75	72.92	221.67	3413.68	12.41.1
5	Providing and fixing on wall face unplasticised - PVC moulded fittings/accessories for unplasticised Rigid PVC rain water pipes conforming to IS : 13592 Type A, including jointing with seal ring conforming to IS : 5382,							
	Bend 87.5° (75mm )	No	6	76.55	37.52	114.07	684.45	12.42.5.1
	Single tee without door-75x75x75 mm	No	1	105.25	51.59	156.84	156.84	12.42.4.1

6	Providing and fixing unplasticised - PVC pipe clips of approved design to unplasticised - PVC rain water pipes by means of 50x50x50 mm hard wood plugs, screwed with M.S. screws of required length, including cutting brick work and fixing in cement mortar 1:4 (1 cement : 4 coarse sand) and making good the wall etc. complete.(75mm)	No	10	182.55	89.49	272.04	2720.36	12.43.1
7	Supplying and stacking of good earth at site including royalty and carriage upto 5 km complete							
		Cu.m	5.8	332.55	163.02	495.57	2874.28	2.20
8	Supplying and stacking sludge/manure at site including royalty and carriage upto 5km complete	Cu.m	3	235.55	115.47	351.02	1053.05	2.4.1
9	Mixing earth and sludge or manure in the required proportion specified or directed by the Officer-in-charge	Cu.m	8.8	21.35	10.47	31.82	279.98	2.90
10	Trenching in ordinary soil up to a depth of 60 cm including removal and stacking of serviceable materials and then disposing of surplus soil, by spreading and neatly leveling within a lead of 50 m and making up the trenched area to proper levels by filling with earth or earth mixed with sludge or / and manure before and after flooding trench with water (excluding cost of imported earth, sludge or manure).	Cu.m	8.8	45.85	22.48	68.33	601.27	2.10

11	Filling of the following size empty pots with mixture of good earth & manure in the ratio of 2:1 (Two part of Good earth & one part of manure) and placing them on appropriate place i/c carriage of earth, manure and pots up to 50mtr, as per direction of officer incharge. (The cost of good earth, earthen pots & manure will be paid separately.)							
	<i>Size of Empty Pots 25cm Top dia, 15cm Bottom Dia &amp; 25cm Perpendicular height.</i>	No	50	13.00	6.37	19.37	968.63	2.31.6
12	Surface dressing of the ground including removing vegetation and inequalities not exceeding 15 cm deep and disposal of rubbish, lead up to 50m and lift up to 1.5 m. (old turf)	sqm	15.3	13.95	6.84	20.79	318.06	2.28.1
13	Preparation of bed including digging of earth 6" depth, clearing of stones and screening the fertile soil all complete as per engineer incharge.	Job	1	LUMPSUM			1500.00	
14	Providing and laying Neelgiri/Mexican/as per suitability of the area grass turf with earth 50mm to 60mm thickness of existing ground prepared with proper level and ramming with tools wooden (Dhurmos) and than rolling the surface with light roller make the surface smoothen and light watering with sprinkler and maintenance for 30 days or more till the grass establish properly, as per direction of officer-in-charge.	Sq.m	15.3	203.90	99.95	303.85	4648.93	2.33
15	Supplying of good quality and durable Meded Siti Plast 10 Inch Heavy Duty Plastic Planter Pots .	No	50	120.00	-	-	6000.00	MARKET RATE
16	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete. (35X35X6)square pipe	kg	119.225	90.25	44.24	134.49	16034.64	10.16.1
17	Supplying of 3 mm thick translucent white acrylic plastic sheet.	Sq.m	7.155	570.00	279.41	849.41	6077.56	7385.00

18	Providing Plant Poincettia Dwarf variety different colour well developed 23 to 30 cm ht., 3 to 4 branch full bloom with fresh & healthy foliage in 15 cm (Lal patte hybrid)	No	20	170.00	83.33	253.33	5066.68	10145.00
19	Providing Plant Kalanchoe Hybrid/ coleus/spider plant/ophiopogon variety in different colour well developed with fresh & healthy foliage in full bloom in 20 cm Earthen pot/Plastic Pot.	No	40	50.00	29.00	79.00	3160.00	10130.00
20	Providing Plant bromcliad variety in different colour well developed with fresh & healthy foliage in full bloom in 20 cm Earthen pot/Plastic Pot.	No	40	150.00	-	-	6000.00	MARKET RATE
21	Providing Plant Fuchsia variety different colour well developed 23 to 30 cm ht., 3 to 4 branch full bloom with fresh & healthy foliage. (Ghanti phool)	No	10	100.00	-	-	1000.00	MARKET RATE
22	Supply and laying of hybrid drawf pine trees (ball shape) all complete as per engineer incharge.	No	10	300.00	-	-	3000.00	MARKET RATE
23	Supplying of water proof garden bench of good quality.	No	5	8500.00	-	-	42500.00	MARKET RATE
24	Providing & fixing of White River (Stone) Pables size of 2" to 2.50" dia in natural colour at site of work including loading, unloading, carriage and all taxes paid etc. and as per direction of officer in charge.	Qtl	10	550.10	269.66	819.76	8197.59	2.50
25	Cleaning of surrounding area and disposal of collected materials at desirable location.	Job	1	LUMPSUM			2000.00	-

**Total ₹ 125548.64**

**Say ₹ 125550.00**

**Rupees (One lakh twenty five thousand five hundred and fifty) only**

## **Annexure – II (Financial Bid)**

(To be submitted in official letterhead of the contractor)

Estimated cost: Rs. 1,25,550.00 (Rupees One Lakh Twenty Five Thousand Five Hundred and Fifty Only)

(a) Quoted % above or below : \_\_\_\_\_ % ( Above / Below / At par )

(b) Amount for the work based on the % quoted in (a) : Rs. \_\_\_\_\_

(c) Amount in words : RUPEES \_\_\_\_\_

(d) Additional Taxes if any on (b) : \_\_\_\_\_ %

(e) Tax amount if any: Rs. \_\_\_\_\_

(f) Final Amount for the work (b + e) : Rs. \_\_\_\_\_

(g) Final Amount in words: RUPEES \_\_\_\_\_

Name:

Sign and Seal:

Date: